

## Steering Committee Meeting Minutes- October 14, 2012

In attendance: Kate, Al, Maryann, Kathryn, Jacqueline, Karen, Terri

### Agenda Items discussed:

1. Budget status: Al will scan and submit his receipts to the DON. The remainder of receipts have been submitted to Laura Raymond/DON , who will reply to Kate this week with a snapshot of our remaining funds. Items budgeted but not yet purchased include a bread oven, picnic table lumber, and bird netting. These items will be purchased once we know we have enough funds remaining in our budget.
2. Deck Status: A request was made to face the edge of the deck. The group approved the purchase of 8 1x6 clear cedar boards, with a smooth and a rough side for this purpose.
3. Straw Bales: The Fauntleroy fall festival offered us straw bales again this year. We will use the bales for seating and decorating at our 10/20 event next week.
4. Archway Install- Tuesday, Oct 16. Al, Kate Mikal, Maryann, Joe and possibly Jacqueline will be on hand to lend assistance as needed.
5. Kate announced a Wednesday work party starting 10am, to prepare the site for Sunday's event. All are invited to come and lend a hand.
6. Party Prep status was discussed. Terri will email Randee for an update. Karen offered a pumpkin punchbowl. Discussion included whether to use a ladle or obtain a firkin tap.

No next meeting date was set.